



# **Indigenous Students' Union Constitution**

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Amended on March 4, 2011  
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# 1. Name and Mandate

1. The name of the organization shall be Indigenous Students' Union Society, and also be referred to as either Indigenous Students' Union or ISU.
2. The Indigenous Students' Union operates as both a Student Representative Association under the Students' Union and under the umbrella of the Dean of Students. As such, Indigenous Students' Union is subject to University of Alberta policies and procedures. Indigenous Students' Union will also comply with all local, provincial, and federal laws and procedures.
3. The Indigenous Students' Union seeks to create a safe and inclusive space for self-identified Indigenous students to re-affirm and foster balance in spiritual, mental, physical, and emotional health through promoting cultural, political, academic, athletic, and interpersonal interests.
4. This document is the premiere piece of legislation by which the Indigenous Students' Union operates, working in conjunction with other legislative frameworks such as bylaws.

# 2. Definition and Interpretations of the Constitution

1. In this Constitution, the following terms are defined as:
  - a. **Annual General Meeting** means the annual general meeting described in Section 9(1) of this Constitution.
  - b. **General Meeting** means any of the following meetings: Annual General Meeting, Executive meeting, and Special meeting.
  - c. **Member** means a member of the Indigenous Students' Union, as outlined in Section 4 of this Constitution.
  - d. **In Good Standing** refers to a member that has paid all fees by the deadline and has not resigned or been removed and is still a student at the University of Alberta.
    - i. Does not refer to *ex officio* members of the Executive Committee.
  - e. **Proxy** means a person authorized to act in the place of another.
  - f. **Indigenous** means to be any person defined as Indigenous as defined by the University of Alberta's policy, including those self-identified.
  - g. **Quorum** means the minimum number of Indigenous Members needed to call an Annual General Meeting or Executive Meeting.
  - h. **Legislation** means the rules, procedures, and laws by which the Indigenous Students' Union is governed and include, in order of supremacy, the following:
    - i. Indigenous Students' Union Constitution;
    - ii. Indigenous Students' Union Bylaws; and

- iii. Executive Committee Resolutions.
- i. ***Dedicated Fee Unit (DFU)*** means the fee paid by students and collected by Indigenous Students' Union through the Students' Union fees;
  - i. All undergraduate students pay this fee unless they manually opt-out;
  - ii. This DFU is renewed by plebiscite every 5 years during the Students' Union general elections.

### 3. Objectives

1. The objectives of the Indigenous Students' Union are:
  - a. To create an Indigenous community within the University of Alberta that supports and maintains continued interest in education;
  - b. To represent Indigenous students at the University of Alberta and to promote the significance of education for Indigenous peoples;
  - c. To provide the support necessary within available resources to enhance the academic potential of Indigenous Students' Union members and to support them in their studies at the University of Alberta;
  - d. To create a safe and inclusive space for self-identified Indigenous students to reaffirm and foster balance in spiritual, mental, physical, and emotional health through promoting cultural and interpersonal interests;
  - e. To offer extra-curricular activities from time to time to balance academic with social activities for the membership; and
  - f. To provide opportunities for political, educational, and/or social engagement at the University of Alberta when possible.

### 4. Membership Categories

1. There are five (5) membership categories:
  - a. Indigenous Member;
  - b. Non-Indigenous Member;
  - c. Executive Member;
  - d. Director; and
  - e. Honorary Member.
2. **Indigenous Members** are individuals who must:
  - a. Be a registered student (full- or part-time) at the University of Alberta;
  - b. Self-identify as Indigenous, as per Section 5 of this Constitution;
  - c. Have paid the Aboriginal Students' Council Dedicated Fee Unit (DFU); and
  - d. Have not withdrawn or been removed from the Indigenous Students' Union.
3. **Non-Indigenous Members** are individuals who must:
  - a. Be a registered student (full- or part-time) at the University of Alberta;
  - b. Be of non-Indigenous ancestry;

- c. Have requested such membership from the Executive Committee; and
  - d. Have paid the Aboriginal Students' Council Dedicated Fee Unit (DFU).
- 4. **Executive Members** are individuals who must:
  - a. Be a member of the Executive Committee; and
  - b. Hold a democratically elected position, as outlined in Section 10 of this Constitution; or
  - c. Be appointed by a majority of the Executive Committee; or
  - d. Be recognized as an ex officio member of the Executive Committee.
- 5. **Directors**
  - a. Be either an Indigenous Member or Non-Indigenous Member of the Indigenous Students' Union;
  - b. Granted Director status through a simple majority vote of the Executive Committee; and
  - c. Responsible for a singular activity and under the purview of a member of the Executive Committee.
- 6. **Honorary Members** are individuals who:
  - a. Are granted such membership via special resolution passed by the Executive to recognize the contributions of an individual to the Indigenous Students' Union or its objectives; and
  - b. Are not required to pay the Aboriginal Students' Council DFU or be a student.
- 7. Any individual may become a member in the appropriate category by meeting the requirements set out in Section 4 of this Constitution as well as helping to support the Council's objectives. However, Indigenous Students' Union must have 2/3 of its membership consist of undergraduate students.

## 5. Proof of Indigenous Ancestry

- 1. For the purposes of entrance to the Indigenous Member category, and to be registered as a candidate in Executive elections pursuant to Section 11 of this Constitution, proof of Indigenous ancestry will be assessed in the following ways:
  - a. In accordance with the *Constitution Act, 1982* (Part II, Section 35(2)), an Indigenous person is an Aboriginal person who is an Indian, Inuit, or Métis person of Canada, or a person who is accepted by one of the Indigenous Peoples of Canada as a member of a community.
    - i. This will be adjudicated on a case-by-case basis by the Executive Committee, and ratified by a unanimous vote of the Executive Committee.
  - b. For the purposes of proof of Indigenous ancestry, an individual must self-identify with First Peoples' House and produce one of the following as evidence
    - i. Certified status (treaty) card;
    - ii. Certified Métis membership card;
    - iii. Certified copy of a Nunavut Trust Certificate card, roll number, or any other proof accepted by Inuit communities;
    - iv. Proof that an ancestor's name has been entered in the Indian Register according to the Indian Act, on the band list of an individual band, or on the Inuit roll.

- v. Evidence of an ancestor who received a land grant or scrip under the Manitoba Act or the Dominion Lands Act;
  - vi. Written confirmation of membership by a band council which has enacted its own band membership code;
  - vii. A Statutory Declaration by an applicant attesting to Indigenous ancestry, supplemented by letters or documentation supporting the Declaration. Such supplemental documents can include, but are not limited to, the following:
    - 1. From an official of a recognized Indigenous organization, or
    - 2. From a relative in an Indigenous community.
  - c. Other forms of proof may be considered, with the adjudication of eligibility as decided by the Elections Officer in consultation with the outgoing Executive Committee.
2. It is within the purview of the Elections Officer to adjudicate on the validity of evidence presented during an election.

## **6. Membership, Rights, and Privileges of Members**

1. The membership year of the Indigenous Students' Union is May 1 to April 30 of any given year.
2. Members, as defined in legislation, are entitled to services, programming, and opportunities provided by the Indigenous Students' Union.
  - a. Certain key funding arrangements are only available to select members of the University of Alberta, pursuant to Indigenous Students' Union Bylaws;

## **7. Membership Termination**

1. All resignations, suspensions, and removals are pursuant to Indigenous Students' Union legislation.
2. The process of member resignation should occur in the following manner:
  - a. Any member wishing to withdraw from membership may do so upon notice, in writing, to the Executive Committee via its Vice-President Administration. The individual is considered to have ceased being a Member once the notice is received by the Vice-President Administration.
3. The process of member suspension should occur in the following manner:
  - a. Any member, upon a simple majority vote of the Executive Committee, may have their membership suspended for any cause which the Indigenous Students' Union may deem reasonable. The Member shall thereafter be entitled to no membership privileges or powers in the Indigenous Students' Union until reinstated by simple majority vote of the Executive Committee.
4. The process of member removal should occur in the following manner:
  - a. Any member, upon a simple majority vote of the Executive, may be removed from membership for any cause deemed reasonable by the Executive, as pursuant to Indigenous Students' Union legislation.

## **8. Indigenous Students' Union Premises**

1. Premises of the Indigenous Students' Union shall consist of the Indigenous Students' Union lounge and Indigenous Students' Union office. All contents of the Indigenous Students' Union premises shall be the property of the Indigenous Students' Union.
2. The Indigenous Students' Union Lounge shall provide:
  - a. A place for Indigenous Students' Union meetings, events, and general social interactions;
  - b. A safe space for students; and
  - c. Lockers for rent by members. The price for locker rentals shall be set by the Executive Committee via a simple majority vote.
3. The Indigenous Students' Union Office shall:
  - a. Be where the day-to-day business and long-term activities of the Indigenous Students' Union occur;
  - b. Only be occupied by members of the Executive Committee; and
  - c. Have office hours for a minimum of one hour per week, held and shared equally by all members of the Executive Committee, except when individual classes/exams are scheduled. Additional office hours shall be set at the discretion of the Indigenous Students' Union Executives.
4. When the University of Alberta is closed, the Indigenous Students' Union premises will concurrently be closed.

## **9. Indigenous Students' Union Meetings**

### **1. The Annual General Meeting:**

- a. Shall be held on any given weekday of the first week of April of any given year; and
- b. The Executive shall set the location, date, and time of the meeting.
- c. The Vice-President Administration shall inform the membership of the meeting by publicly posting a notice at the Indigenous Students' Union Premises, and contact the membership by e-mail and on social media at least fourteen (14) days prior to the Annual General Meeting.
- d. The Annual General Meeting agenda shall consist of matters involving:
  - i. Adopting the agenda;
  - ii. Adopting the minutes of the last Annual General Meeting;
  - iii. Considering the reports of the Executive Committee, both collectively as a body and each Executive's individual report;
  - iv. Reviewing the financial statements setting out the Indigenous Students' Union's income, disbursements, assets, and liabilities;
  - v. Speeches for the Executive elections; and
  - vi. Considering matters specified in the meeting notice.

### **2. Special Meetings:**

- a. Shall be called through the following mechanisms:
  - i. By a resolution of the entire Executive Committee to that effect; or

- ii. On the written request of at least two (2) Executive Members. The request must state the reason for the Special Meeting and the motion(s) intended to be submitted at this Special Meeting;
- iii. On the written request of at least one-third (1/3) of the full membership. The request must state the reason for the Special Meeting and the motion(s) intended to be submitted at such a meeting; or
- iv. For the purposes of calling a Declaration of Emergency pursuant to Bylaw 1200.
- b. The Vice-President Administration shall inform the membership of the meeting by publicly posting a notice at the Indigenous Students' Union Premises, and contact the membership by e-mail and on social media at least fourteen (14) days prior to the Special Meeting.
- c. Only the matter(s) set out in the notice for the Special Meeting shall be considered at the Special Meeting.

### **3. Executive Meetings:**

- a. Meetings of the Executive Committee shall be held as often as may be required, but at least twice per month and shall be called by a majority of the Executive.
  - b. Meetings of the Executive Committee shall be called with at least three (3) days notice and given due consideration of the availability of each Executive
  - c. Two-thirds (2/3) members of the Executive shall constitute quorum.
  - d. Executive Meetings may be held without notice if quorum is reached provided, however, that any business transactions at such meetings shall be ratified at the next regularly called meeting of the Executive; otherwise they shall be null and void.
  - e. Each Executive member has one (1) vote. There are no proxy votes.
  - f. In the event that a tie vote occurs, the motion in question is defeated.
  - g. Meetings of the Executive Committee are open to Members of the Indigenous Students' Union, but only Executive members may vote.
    - i. A majority of Executive members present may ask any other Members, or other persons present, to leave.
    - ii. In camera sessions of the Executive Committee are considered closed meetings.
  - h. Irregularities or errors during meetings committed in good faith do not invalidate acts done by any meeting of the Executive.
4. All Annual General Meetings and Special Meetings are open to the public and any member, in good standing, can vote. A simple majority vote of the Executive Committee may ask any persons who are not members to leave.
  5. The President shall act as the Presiding Officer during every Annual General Meeting and Special Meeting. In the absence of the President, any other Executive member may act as the Presiding Officer of the meeting as agreed to by the presiding Executive members.
    - a. The President may delegate their authority to any member of the Executive Committee to act as the Presiding Officer of any meeting.
  6. Quorum for all Annual General Meetings and Special Meetings is ten (10) Indigenous Members.

- a. Should there be a failure to reach quorum, the President shall cancel the Annual General Meeting or Special Meeting if quorum is not reached within thirty (30) minutes after the set time. If cancelled, the meeting shall be rescheduled for one (1) week later at the same location and time. If quorum is not reached within thirty (30) minutes after the set time of the second meeting, the meeting will proceed with the Members in attendance.
- 7. The President may adjourn the meeting through a simple majority vote of Members present.

## **8. Sharing Circles**

- a. Sharing Circles shall be hosted by one or more members of the executive committee
- b. These shall occur at least once in the Fall and Winter Semesters, respectively
- c. The ISU Community must be informed of these meetings at least two weeks in advance
- d. These shall include an Elder to facilitate
- e. These shall be hosted in hybrid format, so those who prefer to attend remotely can do so at their convenience
- f. It shall be noted that the purpose of these meetings is accountability and communication, thus:
  - i. Other Indigenous student groups under the ISU's mandate should be invited
  - ii. This space will allow grievances, including decisions to dismiss a member of the executive council from their positions
  - iii. Should 10 or more Members in good standing of the Indigenous Students Union, who also comprise a majority of those in attendance, vote to remove a member of the Executive Committee, then the position will be considered vacant effectively immediately until it is filled via appointment or election, as outlined elsewhere.
- g. Upon the request of a Member, the executive committee must organize a Sharing Circle in addition to the Winter and Fall semester
  - i. As above, this must also have two weeks notice for the executive committee to organize it, before inviting Indigenous Members

## **10. Governance of the Indigenous Students' Union**

The Executive Committee is responsible for governing and managing the affairs of the Indigenous Students' Union.

The powers and duties of the Executive Committee include:

- a. Promoting the objectives of the Indigenous Students' Union;
- b. Maintaining and protecting the Indigenous Students' Union's assets and property;
- c. Approving the allocation of Indigenous Students' Union funds;
- d. Paying all expenses for operating and managing the Indigenous Students' Union;
- e. Financing the operations and approving all contracts for the Indigenous Students' Union;
- f. Maintaining all accounts and financial records of the Indigenous Students' Union;



- g. Making policies, rules, and regulations for operating the Indigenous Students' Union and using its facilities and assets.

The Executive Committee shall consist of eight (8) members, including:

- h. One (1) President;
- i. Two (2) Vice-President Finance;
- j. One (1) Vice-President Internal;
- k. One (1) Vice-President External Relations;
- l. One (1) Vice President Consultation and Engagement; and
- m. One (1) Vice-President Administration;
- n. One (1) Vice-President Operations.

In addition to those members mentioned in Section 10(3), the Executive Committee shall include the following ex officio members when available:

- o. One (1) member of the Students' Union, as appointed by the Students' Union and ratified by the Executive Committee.
- p. One (1) member of First Peoples' House, as appointed by First Peoples' House and ratified by the Executive Committee.
- q. Any member ratified through a simple majority vote of the Executive Committee.

The Executive Committee may choose, through a simple majority vote, to grant voting privileges to members outlined in Section 10(4) of this Constitution.

To be eligible to serve in any Executive position for the Indigenous Students' Union, applicants must be Members, in good standing, that have paid the Aboriginal Students' Council DFU.

- r. No eligible member of the Indigenous Students' Union may contest the position of President without completing, at a minimum, one (1) full term as any Vice-President of the Indigenous Students' Union.

100% of the Executive Members must be University of Alberta students and maintain a 3/4 undergraduate student proportion.

The Executive Committee must maintain a 100% Indigenous Member majority.

- s. This does not include the ex officio members of the Executive Committee.

The responsibilities of each Executive position are as follows:

**t. President**

- i. Supervises the affairs of the Executive Committee.
- ii. Supports the activities undertaken by Executive Members.
- iii. Acts as the Presiding Officer at all meetings of the Executive Committee and all General Meetings.
- iv. Acts as the primary spokesperson for the Indigenous Students' Union.
- v. Represents the Indigenous Students' Union on at least 1/3 of all committees, boards, etc., outside of the Indigenous Students' Union.
- vi. Shall inform the Executive Committee of any new information known relating to the Indigenous Students' Union.
- vii. Shall represent Indigenous Students' Union in any business in a respectful manner.

- viii. Shall have signing authority for all cheques made payable by the Indigenous Students' Union and must approve all contracts with the Indigenous Students' Union.
- ix. Shall be responsible for overseeing any directors under their portfolio.
- x. Shall carry out other duties assigned by the Executive Committee.
- xi. Shall search for potential mergers with other ISU student lead groups, clubs, committees, partnerships, investors, and alliances.
- xii. Shall be responsible for creating and implementing a strategic plan alongside the VP Consultations & Engagement
- xiii. Shall evaluate the work of executive team members and ensure that they are working towards the Indigenous Students' Union's strategic plan.

**u. Vice-President Finance**

- i. Makes sure all monies paid to the Indigenous Students' Union are deposited in a chartered bank, treasury branch, or trust company chosen by the Executive Committee.
- ii. Has signing authority for any cheques drawn up by the Indigenous Students' Union.
- iii. Makes sure a detailed account of revenues and expenditures is presented to the Executive Committee as requested.
- iv. Shall develop proposals for donations and, as necessary, for other funding purposes for the Indigenous Students' Union.
- v. Ensures that proper documentation is kept for any money transactions.
- vi. Ensures that Indigenous Students' Union's bank account is in good standing.
- vii. Shall be responsible for overseeing any directors under their portfolio.
- viii. Makes sure a final report of the financial position of the Indigenous Students' Union is prepared and presented at the Annual General Meeting.
- ix. Carries out other duties as assigned by the Executive Committee.
- x. Shall be the primary point of contact and person responsible for the process of audits.

**v. Vice-President Consultation and Engagement**

- i. The primary role of the Vice-President Consultation and Engagement is to engage in external advocacy efforts on behalf of the Indigenous Students' Union and its members.
- ii. Shall act as the primary delegate for the Indigenous Students' Union on any policy decisions.
- iii. Shall engage with external and internal groups on behalf of Indigenous Students' Union when asked to consult on any relevant issues.
- iv. Shall engage with the Indigenous Students' Union membership on issues related to policy and advocacy decisions.
- v. Shall work with the Vice-President Internal/External Relations to engage in partnerships.
- vi. Shall advise the Executive Committee on its strategic direction.
- vii. Shall act as the main point of contact between the Executive Committee and the Indigenous Students' Union membership on strategic decisions.

- viii. Shall ensure consultation and engagement of Indigenous Students' Union membership is completed on any strategic or policy decision of the Executive Committee.
- ix. Shall lobby the University of Alberta and other relevant organizations on behalf of the Indigenous Students' Union.
- x. Shall be responsible for overseeing any directors under their portfolio.
- xi. Carries out other duties as assigned by the Executive Committee.

**w. Vice-President Internal Relations**

- i. Shall be responsible for initiating and coordinating all Indigenous Students' Union social events and attending these events, as time permits.
- ii. Shall provide a report of all internally-coordinated activities to the Indigenous Students' Union Executive Committee.
- iii. Shall be the primary contact for members internal to the Indigenous Students' Union and organizations outside the Indigenous Students' Union seeking to co-create or host events in partnership with the Indigenous Students' Union.
- iv. Shall be responsible for overseeing any directors under their portfolio.
- v. When directed by the Executive Committee, shall attend any external meetings of the Indigenous Students' Union when the Indigenous Students' Union President shall be absent or when two (2) seats are available to the Indigenous Students' Union.
- vi. Shall be the primary delegate for Indigenous Students' Union on its social media accounts.
- vii. Shall identify, train, recruit, and develop student leaders within the Indigenous Students' Union and provide them with required resources, in collaboration with the Vice-President Operations.
- viii. Shall ensure that Indigenous Students' Union volunteers are familiar with the Indigenous Students' Union's constitution and bylaws, and have signed their respective volunteer agreements, in collaboration with the Vice-President Operations.
- ix. Operations.

**x. Vice-President External Relations**

- i. Shall be responsible for communicating and initiating relationships with organizations and peoples outside of the Indigenous Students' Union membership.
- ii. Shall be responsible for overseeing any directors under their portfolio.
- iii. When directed by the Executive Committee, shall attend any external meetings of the Indigenous Students' Union when the Indigenous Students' Union President shall be absent or when two (2) seats are available to the Indigenous Students' Union.
- iv. Shall forward any reports and new information related to external relations to the Indigenous Students' Union Executive Committee on a regular basis
- v. Shall ensure that the Recruitment Committee is operating at seven members (i.e. should ensure that President, VP Internal/External(s), Director(s) of Cultural

Events, Director of Auditing and Finance, Director of Recruitment, Director of Academics, and the Director of Operations, sit on the Recruitment Committee), in collaboration with the Vice-President

**y. Vice-President Administration**

- i. Shall assist the Executive Committee with all communications outside the Indigenous Students' Union.
- ii. Shall act as the main administrator of the Indigenous Students' Union e-mail and the Indigenous Students' Union correspondence.
- iii. Shall monitor incoming emails and distribute them to the most relevant Executive member.
- iv. Shall act as minute taker of the Executive Committee.
- v. Responsible for the creation and distribution of the Executive Committee agendas and minutes.
- vi. Shall monitor and maintain the Indigenous Students' Union membership roll.
- vii. Shall be responsible for overseeing any director under their portfolio.
- viii. Shall carry out other duties assigned by the Executive Committee.

**z. Vice-President Operation**

- i. Shall evaluate the work of executive team members and ensure that they are working towards the Indigenous Students' Union's strategic plan.
- ii. Shall identify, train, recruit, and develop student leaders within the Indigenous Students' Union and provide them with required resources, in collaboration with the Vice-President Internal Relations.
- iii. Shall ensure that Indigenous Students' Union volunteers are familiar with the Indigenous Students' Unions' constitution and bylaws, and have signed their respective volunteer agreements, in collaboration with the Vice-President Internal Relations.
- iv. Shall ensure that the Recruitment Committee is operating at seven members (i.e. should ensure that President, VP Internal/External(s), Director(s) of Cultural Events, Director of Auditing and Finance, Director of Recruitment, Director of Academics, and the Director of Operations, sit on the Recruitment Committee), in collaboration with the Vice-President External Relations.
- v. Shall ensure that Indigenous Students' Union volunteers are properly trained to operate and maintain the Indigenous Students' Union Lounge.
- vi. Shall be responsible for restocking the Indigenous Students' Union Lounge on a bi-weekly basis or as needed.
- vii. Shall ensure that the Indigenous Students' Union Lounge is open to students from 9:00 AM - 9:00 PM Monday through Friday, excluding holidays and when the university is closed.
- viii. Maintains the day-to-day operations of the Indigenous Students' Union (e.g. Executive Committee office hours are posted and updated in lounge, printing is accessible to students, lounge is tidy, etc.).

- ix. Shall maintain stock of all saleable and non-saleable merchandise.
- x. Shall manage the office and storage spaces.
- xi. Shall carry out other duties assigned by the Executive Committee.
- xii. Shall be responsible for conducting and collecting reports from students on what supports and resources they would like to have in the Indigenous Students' Union Lounge.

## 11. Elections

1. The Indigenous Students' Union Executives shall be elected in the following manner:
  - a. An Election Officer, and any Deputy Election Officers, shall be appointed by the outgoing Executive Committee by March 1 of any given year.
    - i. The Election Officer, and any Deputy Election Officer, shall be prohibited from running in an Executive election.
  - b. The Nomination Period shall commence on the Monday of the third week of March at 8:00AM, and conclude on the Friday of the third week of March at 4:00PM.
    - i. Candidates for Executive positions must be from within the Indigenous membership category, as outlined in Indigenous Students' Union legislation.
  - c. The Nomination Package shall consist of, but is not limited to, the following:
    - i. The signatures of five (5) Indigenous Members who, collectively, nominate the candidate;
    - ii. Proof of Indigenous ancestry, as per Indigenous Students' Union legislation;
    - iii. Personal information, as outlined in Bylaw; and
    - iv. Profile of the Executive Committee.
  - d. A mandatory candidate's meeting shall occur following the closing of the Nomination Period and be held on the Monday of the fourth week of March.
    - i. If a candidate is unable to attend this meeting, it is at the discretion of the Election Officer to allow for such an absence or to remove said individual from the list of official candidates.
  - e. The Campaign Period shall commence on the Tuesday of the fourth week of March at 8:00AM
  - f. After the closing of the Campaign Period, the Election Officer shall host a Forum at which each candidate is given an opportunity to present their platform.
    - i. The Forum shall follow the structure set out in Indigenous Students' Union legislation.
  - g. The Voting Period shall commence following the closing of the Forum and conclude on the Tuesday of the fifth week of March at 4:00PM.
    - i. Where there is only one (1) candidate for an Executive position, or two (2) candidates in the case of the Vice-President Finance balloting will proceed

- on a yes/no basis. The majority of eligible voters present must vote 'yes' in order for the candidate to be considered elected.
- ii. The Election Officer shall review the votes cast until the Friday of the first week of April.
  - h. The Executive Election results shall be read into the record by the Elections Officer at the Annual General Meeting.
    - i. The Annual General Meeting shall occur on Friday of the first week of April.
    - ii. To be considered elected, a candidate for an Executive Position must receive the highest number of eligible votes for that position. A tie will result in a secondary election involving only the candidates who are tied. Secondary elections will follow the guidelines and format defined in Indigenous Students' Union legislation.
    - iii. The incumbent Executive shall be given five (5) minutes to provide a speech to the general membership.
  - i. A mandatory meeting of the outgoing and incoming Executive Committee shall occur on the Monday of the second week of April.
    - i. This meeting is considered a requirement that must be fulfilled in order for the incoming Executive Members to be ratified onto the Executive Committee.
  - j. Should an Executive Member resign or be removed from office prematurely, the Executive Committee may appoint an Indigenous member, in good standing, to fill that position.
    - i. Such an appointment shall follow the procedure outlined in Indigenous Students' Union legislation
2. Candidates for the position of President on the Executive Committee are required to complete a full term of a Vice President term to be eligible to run for the position.
- a. This is be waived if:
    - i. There are no Presidential Candidates that meet this requirement; or
    - ii. A candidate that does not meet this requirement is able to prove exceptional understanding of the function and legislation of the Indigenous Students' Union. As per the discretion of the Elections Officer.

## 12. Term of Office

1. Members of the Executive Committee will serve a term of one (1) year, starting May 1 and ending April 30.
2. Where a member of the Executive Committee resigns before the completion of their term of office, a new appointee, in accordance with legislation, is to complete the remaining term of office of the Executive Member who has resigned.
3. Any Executive member, upon a simple majority vote of the Executive Committee, may be removed from office for any cause which the Executive Committee may deem reasonable.

4. If any individual Executive Member, without lawful or sufficient excuse, misses three (3) consecutive meetings, that member shall immediately be subject to removal by the Executive Committee. Upon such a decision, the above will occur unless it is of the opinion of the majority of the Executive Committee, by recorded vote, that said individuals should remain in their position.
5. a) An Honorarium shall be granted by the following periods: Executives who serve a Full term of office (May 1 to April 30) shall be granted \$600. Executives who serve six (6) months in office shall be granted \$350. b) Honorariums may only be received if an executive member attends two (2) meetings per month in addition to completing assigned duties as outlined under respective positions in 10. t-z.

## **13. Financial Management**

See Indigenous Students' Union Bylaw 500.

## **14. Constitutional Amendments**

1. Amendments to this Constitution may be proposed by all Indigenous Students' Union Indigenous Members. Voting thereupon will be open to all Indigenous Members of the group at a Special Meeting.
2. Such members entitled to vote must be present, in person, at the general meeting in which notice of the Constitutional amendments have been duly given.
3. A special resolution involving Constitutional amendments must be passed by a simple majority vote of Indigenous members present at the general meeting in which notice of Constitutional amendments were given.
4. The fourteen (14) days notice of the Annual General Meeting or Special Meeting must include details of the proposed resolution to amend the Constitution.
5. Upon a successful vote regarding Constitutional amendments, the amended Constitution will be considered in full force thereafter.

## **15. Dissolution**

1. Dissolution of the Indigenous Students' Union may occur in the following ways:
  - a. The Indigenous Students' Union may be dissolved by a two-thirds (2/3) majority vote at a Special Meeting convened for such a purpose. In this circumstance, ninety (90) days notice must be given, in writing, to all members.
  - b. Membership to the Indigenous Students' Union drops below ten (10) members.
2. Upon dissolution, the Executives will be responsible for ensuring the termination of the bank account and that any remaining financial resources are donated to First Peoples' House. Any resources or assets will be donated to First Peoples' House, where appropriate, but will not be distributed to individual members.